

Message sent 07.19.2020

Good Morning –

Thanks to everyone for their ongoing support and feedback as we work together on updating both the supervisory organization structure and people's assignments to their orgs. I think, to date, we have received data and worked with over a dozen of you. We will continue to work with you to get the data as good as it can be as we move ever closer to our Workday launch.

One important note as we prepare for User Acceptance Testing (UAT) in WSU9 – the WSU9 tenant will be the home of our UAT testing and this week we start staging the test scenarios we have prepared. This means that people's positions may get changed or they could be transferred or terminated in a manner which doesn't match "real life." In order to reduce our impact on the staged data, we will not be able to make individual contributor supervisory organization assignment changes in WSU9. We will still process these changes in our database which will continue to feed attestation reporting on a biweekly basis. We will also continue to work with you to make organizational chart changes for anyone with a supervisory organization manager assignment, create new supervisory organizations, re-structure, and update attributes of existing sup orgs such as name, cost center, fund, function, region, and so on. We will keep the supervisory organization structure (each box and it's relationship to the chain overall) as current as possible in WSU9 and in our database. We know the ability to see the structure in org chart form, in WSU9, is very valuable to confirming accuracy.

As those who have already updated their people assignment files have learned, when we process your files in the database, we can re-run the AIS file against our assignment data and identify anything that may still be outstanding. Those "feedback" files will be placed in the same folder on SharePoint, and the original file will be moved to an archive folder. As discussed, I plan to create updated people assignment files with fresh AIS data the first week of August. *Any updates provide by July 31st, will not only go into the next planned attestation update, but will also go into the fresh files I plan to deliver the week of August 3rd for your review.* As we talked about earlier this month, I'd like us to be really good shape with sup orgs and people's assignments to them by the end of August so we can focus together on academic appointment assignments in September.

Thank you again,
Wendy

Wendy J. Weber
Lead Benefits Analyst
WSU Modernization Initiative | modernization.wsu.edu
509-335-3974/480-529-2566 | wendy.weber@wsu.edu



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