

How will faculty be impacted by Workday?

In July 2020, Washington State University will start using Workday. This new system will replace the nearly 40-year-old mainframe system and paper forms supporting financial, payroll, human resource, and grant management processes.

Some key changes:

- All employees, including faculty, who are paid by WSU will use Workday in some capacity.
- Workday will replace myWSU as the system for accessing and updating payroll and personal information.
- Faculty and their departments will manage travel, purchasing requests, grants and awards, and supervisory tasks all in one place: Workday.
- Vocabulary used to refer to different business processes and systems will change.
- Workday allows individuals to delegate tasks for approval on their behalf, including effort certification, and many human resource processes.

What to expect:

Administrative staff will be most impacted by the switch to Workday. In spring 2020, the University will begin training and transitioning into the new system. During this time, collaboration, patience, and understanding are key to the success of our community as we all move toward a better Workday.

Resources are available to help as we make this important shift toward the future. Faculty will be kept informed along the way and can expect to receive updates as we get closer to launching the new system University-wide.

For more information, visit modernization.wsu.edu



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